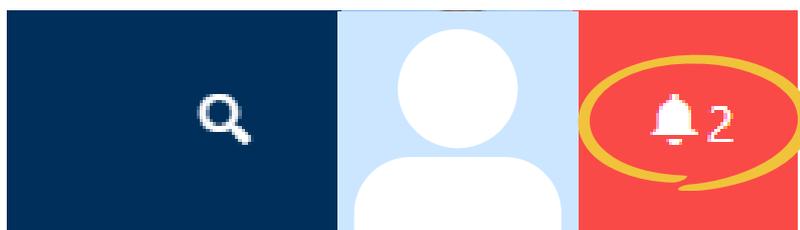


CHOOSE YOUR NOTIFICATION PREFERENCES



1. Click on the bell in the top right corner



2. Click settings



3. Make a selection for each category.

The selected notification will appear in blue. The default is currently set to 'instant' and 'device'.

-  **Muted** *You won't receive any notification (not recommended)*
-  **Digest** *A summary of all items with 'digest' chosen emailed on Fridays at 11.00am*
-  **Instant** *This message will appear on OLLE Web, by clicking on the bell icon*
-  **Device** *Immediate push notification to your device via OLLE App*
**Instant must be selected*
-  **Email** *Immediate email*
**Instant must be selected*